

Chapter 80

PLANNING AND ZONING COMMISSION

§ 80-1. Purpose.

§ 80-2. Creation; membership; terms; removal.

§ 80-3. Powers and duties.

§ 80-4. Organization.

§ 80-5. Effective date.

[HISTORY: Adopted by the Board of Trustees of the Village of Jemez Springs 9-8-2010 by Ord. No. 169. Amendments noted where applicable.]

GENERAL REFERENCES

Flood damage prevention — See Ch. 29.
Subdivision of land — See Ch. 100.

Zoning — See Ch. 130.

§ 80-1. Purpose.

The purpose of this chapter is to establish a municipal organization of appointed officials in order to promote and carry out a continuing process of comprehensive land use planning within the planning and platting jurisdiction of the Village of Jemez Springs, hereinafter called the "Village."

§ 80-2. Creation; membership; terms; removal.

- A. Creation. There is hereby created a Planning and Zoning Commission for the Village pursuant to NMSA 1978, §§ 3-19-1 through 3-19-5.
- B. Membership. The Planning and Zoning Commission shall consist of no less than five members who shall be appointed by the Mayor with the consent of the governing body of the Village.
- C. Terms. A majority of the members on the first Planning and Zoning Commission shall be appointed for one-year terms and the balance of the members shall be appointed for two-year terms. Each subsequent term shall be for two years or less in order to maintain the original staggering. A vacancy in the membership of the Planning and Zoning Commission shall be appointed for the remainder of the unexpired term.
- D. Removal. After a public hearing and for cause stated, in writing and made part of the public record, the Mayor with the approval of the governing body may remove a member of the Planning and Zoning Commission.

§ 80-3. Powers and duties.

- A. Planning process. The Planning and Zoning Commission shall promote a comprehensive community planning process with the general purpose of guiding and accomplishing a coordinated, orderly, and harmonious development of the Village.

- B. Reporting. The Planning and Zoning Commission may make reports and recommendations to public officials, agencies, organizations, and citizens regarding the planning and development of the Village.
- C. Studies. The Planning and Zoning Commission shall review surveys and studies of existing conditions and potential growth within the planning and platting jurisdiction of the Village and shall submit approvals to the governing body on means of protecting and improving the community.
- D. Subdivision review. The Planning and Zoning Commission shall submit preliminary written reviews and approvals to the governing body on any proposed subdivision platting or replatting.
- E. Zoning actions. The Planning and Zoning Commission shall have those powers and duties necessary to perform its function as stated within the provisions of Ch. 130, Zoning, of the Code of the Village of Jemez Springs.
- F. Project programming. The Planning and Zoning Commission may recommend to the governing body programs and projects for public improvements and their financing.
- G. Communication. The Planning and Zoning Commission is authorized to confer with other municipal, county, regional, state or federal agencies as it deems necessary.

§ 80-4. Organization.

- A. Officers. The Planning and Zoning Commission shall elect from its members a Chairman, Vice Chairman and Secretary for one-year terms. Officers may be reelected for an indefinite number of terms.
- B. Conduct of business. The Planning and Zoning Commission shall adopt and publish such rules, regulations, and procedures for the conduct of business as seem appropriate to its members. A quorum shall be a majority of the membership of the Planning and Zoning Commission.
- C. Meetings. The Planning and Zoning Commission shall hold regularly scheduled meetings at least once a month and such meetings will be open to the public. The Planning and Zoning Commission may hold special meetings also open to the public as may be called by the Chairman or Vice Chairman with at least 24 hours' public notice.
- D. Records. A public record shall be kept of all actions and considerations undertaken by the Planning and Zoning Commission. The records shall be filed with the Village Clerk/Treasurer and kept available for public inspection in the Office of the Village Clerk/Treasurer during normal office hours.

§ 80-5. Effective date.

This chapter shall become effective on the 8th day of October 2010, following publication as required by law.