



m

ROBERT WILSON
Mayor

PAM GRIDER
Mayor Pro-Tem

VILLAGE OF JEMEZ SPRINGS

Municipal Office

080 Jemez Springs Plaza

PO Box 269, Jemez Springs, NM 87025

Phone (575) 829-3540 • Fax (575) 829-3339

Lupita De Herrera, Clerk/Treasurer

vclerk@jemezsprings-nm.gov

Sylvia A. Roybal, Deputy Clerk

voffice@jemezsprings-nm.gov

Website: www.jemezsprings-nm.gov



SUZETTE WALKER
Trustee

DAVID P. RYAN
Trustee

MANO SANCHEZ
Trustee

Minutes for Wednesday January 13, 2016 Regular Scheduled Council Meeting – 6:00 P.M. Village Governing Body Conference Room

1. Call to Order

Mayor Wilson called the meeting to order at 6:00 pm.

2. Pledge of Allegiance

Mayor Wilson led everyone in the Pledge of Allegiance.

3. Presentation by Fenton Lake Rangers.

No one from Fenton Lake Park showed up for meeting. Mayor Wilson stated that he had sent an email informing them of the meeting.

4. Approval of Agenda.

Trustee Ryan made a motion to approve the agenda as presented. Trustee Sanchez seconded the motion, all in favor; motion approved.

5. Approval of December 16, 2015 Regular Council Meeting Minutes.

Trustee Walker stated that under "item 12" second paragraph first sentence should state "Trustee Ryan stated that regardless if they needed the three quotes or not, Trustee Walker did request five bids, and four were nonresponsive and she should be able to produce the names and numbers of the companies that she contacted."

Trustee Ryan made a motion to approve the minutes of December 16, 2015 regular Council Meeting Minutes as amended. Trustee Walker seconded the motion, all in favor; motion approved.

6. Reports Submitted/Not Submitted

a. Maintenance

b. Bath House

Trustee Ryan stated that the two bathhouse reports submitted are contradicting. The report the employees made states that they had a good month, while the one the Mayor wrote stated that financially, they had a poor month. Mayor Wilson stated that they did not communicate prior to the reports being submitted and it was overlooked but would not happen again.

c. Library Report

d. Courts Report

e. Waste Water

f. Police Chief Report

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the Village of Jemez Springs office at 575-829-3540 at least 15 days prior to the meeting.

Mayor Wilson stated that Chief Betz would like to come to the next meeting to introduce the new officer, the hiring could not be approved because it was not on the agenda.

g. P&Z Minutes

h. Fire Department

It was stated that the Fire Department needed to have a better report with more information. It was also stated that they would like the Village Clerk/Treasurer De Herrera to contact Dr. Hazen in regards to his contract.

i. Lodgers Tax Minutes

7. Adoption of Resolution 2016-002 for the Destruction of Records.

Village Clerk/Treasurer De Herrera informed the Council in regards to the retention schedule and the number of years that certain documents needed to be retained. She also informed them that the Village of Jemez Springs had not destroyed any files since 1992 and even some prior, and they really needed to be destroyed. Village Clerk/Treasurer De Herrera stated that the minutes could be destroyed, but the Village would be keeping theirs for historical purposes. Mayor Pro-Tem Grider asked if a list of the records that were going to be destroyed would be attached with the resolution when it was sent to Santa Fe. Village Clerk/Treasurer De Herrera stated that there would be. She stated that there was total of 36 boxes so far, but there was a certain way that all the boxes had to be labeled. Village Clerk/Treasurer De Herrera stated that she would give all the trustees a copy of the list prior to taking any boxes to Santa Fe. Trustee Ryan then volunteered his truck and services if the Village needed any help taking boxes to Santa Fe.

Trustee Ryan made a motion to approve Resolution 2016-002 for the destruction of records along with the attached destruction list to accompany it. Trustee Sanchez seconded the motion, all in favor; motion approved.

8. Discussion, Consideration and Action on Appointment of Election Judges.

Village Clerk/Treasurer stated that the Council had to approve the appointment of Election Judges. She stated we had not received a current list of eligible voters from Sandoval County. The following lived within the Village and should be eligible.

1. Katie Riley
2. Monica Tolleson
3. Anna Vinson
4. Deb Williams
5. Tom Gonzales
6. Juan Reyes
7. Joe Bowen

They have to be qualified electors and live within the Village limits. The Village of Jemez Springs for its election will require four (4).

Trustee Walker made a motion to approve the first four that agree and can make it. Trustee Ryan seconded the motion, all in favor; motion approved.

9. Discussion on South Bridge Improvements.

Discussion ensued in regards to the south bridge, and if could handle the weight of the fire truck. Mayor Wilson stated that he had a call into Mr. Rick Garza who is our representative from DOT in regards to being able to use road funds in order to reconstruct or revamp the bridge. Mayor Pro-Tem Grider stated that she would look into TAPS funds as well in regards to the bridge and what is available. Trustee Sanchez stated that he was approached in regards to naming that bridge after Mr. Emmett Cart who helped build the two bridges that are now on Mooney or along Mooney Blvd. Mayor Wilson stated that he did not know the legalities of that and would have to look into that before any decisions could be made.

10. Discussion on American Legion Transition.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the Village of Jemez Springs office at 575-829-3540 at least 15 days prior to the meeting.

Trustee Sanchez stated that after the last meeting of the American Legion it was decided not to renew the lease since it was not feasible for them, due to the lack of member participation in their functions. Trustee Walker and Trustee Ryan agreed that something should be done since the original lease agreement was not fulfilled. Trustee Sanchez stated that he thought there was only one item that was not fulfilled and that was the reroofing, but he didn't think the roof was that bad. Trustee Sanchez stated that he would get an estimate on the roof. Mayor Wilson stated that the Village would contact a lawyer to see what the legalities would be of forfeiture of lease and what could be done.

11. Village Clerk Report – Clerk/Treasurer De Herrera

- a. Quarterly Financial Report**
- b. Budget Adjustment Resolution 2016-001**

Village Clerk/Treasurer De Herrera as well as Mayor Wilson explained and answered all questions in regards to the quarterly financial report and the budget adjustments,

Trustee Ryan made a motion to approve Resolution 2016-001 as presented. Trustee Walker seconded the motion, all in favor; motion approved.

12. Mayor's Report

Mayor Wilson stated that there were 6 candidates for Librarian Director Position and they would be meeting next week with the interview committee that was lacking of one general public member. The other members were Mr. James Cooper, Ms. Judith Isaacs, Ms. Suzanne Sweatnam, himself along with Carol Meine.

Mayor Wilson also informed the Council in regards to changes with the ICIP and changing the geo-thermal project to a study for now.

a. Mayor Pro-Tem Grider

None

b. Trustee Walker

Trustee Walker informed the Council of the progress of the Education Transportation program and the grants they are trying to get.

c. Trustee Ryan

None

d. Trustee Sanchez

None

13. Adjournment

Mayor Pro-Tem Grider made a motion to adjourn the meeting. Trustee Ryan seconded the motion, all in favor; motion approved. Meeting adjourned at 7:32PM

Robert Wilson, Mayor
Village of Jemez Springs

ATTEST:

Lupita De Herrera, Clerk/Treasurer
Village of Jemez Springs

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the Village of Jemez Springs office at 575-829-3540 at least 15 days prior to the meeting.