

ROBERT WILSON
Mayor

PAM GRIDER
Mayor Pro-Tem

VILLAGE OF JEMEZ SPRINGS

Municipal Office

080 Jemez Springs Plaza

PO Box 269, Jemez Springs, NM 87025

Phone (575) 829-3540 • Fax (575) 829-3339

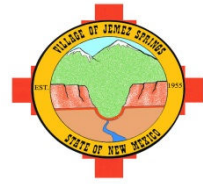
Lupita De Herrera, Clerk/Treasurer

vclerk@jemezsprings-nm.gov

Sylvia A. Roybal, Deputy Clerk

voffice@jemezsprings-nm.gov

Website: www.jemezsprings-nm.gov



DAVID P. RYAN
Trustee

MANO SANCHEZ
Trustee

ROGER SWEET
Trustee

Minutes for Wednesday May 18, 2016 Regular Scheduled Council Meeting – 6:00 P.M. Village Governing Body Conference Room

Present: Mayor Wilson, Pro Tem Grider, Trustee Ryan, Trustee Sanchez, Trustee Sweet, Clerk/Treasurer De Herrera, Deputy Clerk Roybal, along with reference to the attached sign in sheet.

1. Call to Order

Mayor Wilson called the meeting to order at 6:00 pm.

2. Pledge of Allegiance

Mayor Wilson led everyone in the Pledge of Allegiance.

3. Approval of Agenda

Mayor Pro-Tem Grider made a motion to approve the agenda as presented. Trustee Sweet seconded the motion, all in favor: Motion Approved.

4. Approval of April 13, 2016 Regular Council Meeting Minutes.

Trustee Ryan made a motion to approve the April 13, 2016 Council Meeting Minutes as presented. Trustee Sweet seconded the motion, all in favor: Motion Approved.

5. Reports Submitted/Not Submitted

- a. Maintenance
- b. Bath House
- c. Library Report
- d. Courts Report
- e. Waste Water
- f. Police Chief Report
- g. P&Z Minutes
- h. Fire Department
- i. Lodgers Tax Minutes

Mayor Pro-Tem Grider stated that under the Lodgers Tax Board Minutes it should state March 4, 2016 instead of May 4, 2016.

6. 4th of July

Mayor Wilson stated that the Village of Jemez Springs would be having Fireworks on the Fourth of July. He stated that the JVBC (Jemez Valley Business Cooperative) would be in charge of the vendors, booth spaces etc. Mayor Wilson stated that the Jemez Valley Credit Union would like to participate in the function as it is their 50th Anniversary.

7. Approval of Village of Jemez Springs FY 2016-2017 Interim Budget Resolution.

Mayor Wilson stated that the Interim Budget allows the municipality to spend money in July and August and the final budget which is due at the end of July allows for expenditure for FY16-17.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the Village of Jemez Springs office at 575-829-3540 at least 15 days prior to the meeting.

Mayor Wilson then went through each line item on the budget to explain changes from the May 11, 2016 working session. Mayor Wilson stated that the interim budget did not include money for the .org website or for the Fire Department Assistant. Mayor Wilson stated that in the budgets for Waste Water and Bath House raises were included.

Trustee Sweet made a motion to approve the FY 2016-2017 Interim Budget as presented. Trustee Ryan seconded the motion, all in favor: Motion Approved.

8. Approval of Ordinance #195 An Ordinance to Add, to Change or Delete portions of the Code of the Village of Jemez Springs, Chapter 76 – Personnel Policies.

Trustee Ryan made a motion to approve Ordinance #195 An Ordinance to Add, to Change or Delete portions of the Code of the Village of Jemez Springs, Chapter 76 – Personnel Policies as presented. Mayor Pro-Tem Grider seconded the motion, Roll Call Vote:

Trustee Sanchez	Yea
Trustee Ryan	Yea
Trustee Sweet	Yea
Mayor Pro-Tem Grider	Yea

All in favor: Motion Approved.

9. Approval of Ordinance #196-An Ordinance to Add, to Change or Delete portion of the Code of the Village of Jemez Springs, Chapter 7 Administration of Government, Specifically, it would allow setting the date of regular trustee meetings annually by resolution.

Trustee Ryan made a motion to approve to Ordinance #196-An Ordinance to Add, to Change or Delete portions of the Code of the Village of Jemez Springs, Chapter 7 Administration of Government Specifically, it would allow setting the date of regular trustee meetings annually by resolution as presented. Trustee Sanchez seconded the motion, Roll Call Vote:

Mayor Pro-Tem Grider	Yea
Trustee Ryan	Yea
Trustee Sanchez	Yea
Trustee Sweet	Yea

All in favor: Motion Approved.

10. Approval of Ordinance #197-An Ordinance Adopting the New Mexico Uniform Traffic Ordinance 2012 Compilation with all Revisions to include 2016 Adopted by Reference by the Village of Jemez Springs.

Trustee Ryan made a motion to approve Ordinance #197-An Ordinance Adopting the New Mexico Uniform Traffic Ordinance 2012 Compilation with all Revisions to Include 2016 Adopted by Reference by the Village of Jemez Springs. Mayor Pro-Tem Grider seconded the motion, Roll Call Vote:

Trustee Ryan	Yea
Trustee Sanchez	Yea
Mayor Pro-Tem Grider	Yea
Trustee Sweet	Yea

All in favor: Motion Approved.

11. Village Clerk Report – Clerk/Treasurer De Herrera

a. Financial Report – Presentation of current financial reports

Clerk/Treasurer De Herrera explained the financial reports in detail to the council.

b. Resolution to open bank accounts- MVD and Paypal

Clerk/Treasurer De Herrera explained that the Village would need to open two bank accounts in order to: one have a PayPal account for credit card payments for Waste Water and two: for the Motor Vehicle Division to do a sweep of the account for the monies due to them.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the Village of Jemez Springs office at 575-829-3540 at least 15 days prior to the meeting.

Mayor Pro-Tem Grider made a motion to approve Resolution 2016-10 Opening two new bank accounts for MVD and PayPal. Trustee Ryan seconded the motion, all in favor: Motion Approved.

c. Approval to enter into contracts (Skeeter and Magnum Steel)

Mayor Wilson explained that there was no need for resolution to enter into contracts since he was the authorized agent. He did want to make sure the council knew what was going on with the fire department in regards to the grants and loans.

Mr. Mark Michel with the Fire Department stated that he had spoken to the Fire Marshall's office today and was informed that they would approved the budget if the Council approved the contracts, and was also informed by Clerk/Treasurer that the Council would approve the contract if the Fire Marshall's office would approve the budget. Mr. Michel stated that they could be approved contingent on each other. Mr. Michel stated that the truck itself would have to be paid off when delivered which would be in about eight to ten months. He stated that the they would like to use the truck for collateral in the loan. Mr. Michel stated that the current loan rate with the MFA was 2% but was informed that that was not a guaranteed fixed rate or guaranteed loan.

Mayor Wilson then asked if the grant wording needed to be changed in regards to which and what money would be used to acquire the items listed. Mr. Mark Michel stated that it did not. Clerk/Treasurer De Herrera then asked Mr. Michel what the Fire Marshall's office needed to proceed. Mr. Michel stated that they needed the specifications for the building.

Trustee Ryan made a motion to approve the contract with Skeeter. Trustee Sweet seconded the motion, all in favor: Motion Approved.

Trustee Sanchez made a motion to approve the contract with Magnum Steel. Mayor Pro-Tem Grider seconded the motion, all in favor: Motion Approved.

12. Mayor's Report

Mayor Wilson informed the Council that he was approached by Ms. Monica Tolleson and Mr. Roger Fragua about having vendor booths for the June 12th car show that comes annually to Jemez Springs. Mayor Wilson stated that it was not a Village function and would only require them to have a business license and make sure they clean up after themselves. Trustee Ryan Agreed.

Mayor Wilson then informed the Council that the Village would be getting two (2) summer workers and one would be working at the library and the other would be working in maintenance with Mr. Chad Bell.

Clerk/Treasurer De Herrera stated that she would like to acknowledge Ms. Mary Nelson for all hard work in making the Village office area look nice. Mayor Pro-Tem Grider stated that the Village used to have Volunteer of the year award and was wondering if it still happened. Mayor Wilson stated that at the next meeting in June he would take nominations for Volunteer of the year and discuss what would happen with it.

a. Mayor Pro-Tem Grider

Mayor Pro-Tem Grider stated that she would like the Village of Jemez Springs to establish an Ordinance Development Committee for Economic Development. If the Village could become a Frontier Village we would have access to more funds through New Mexico True and NM Clean and Beautiful.

b. Trustee Sweet

Trustee Sweet stated that the Village had gotten the NM Clean & Beautiful grant FY 2016-17, he thanked Lupita De Herrera Clerk/Treasurer and Mary Nelson for all their work and dedication to this grant. Trustee Sweet then thanked the Mayor and Lupita for all their work on the budget.

c. Trustee Ryan

Trustee Ryan stated he did not have anything.

d. Trustee Sanchez

Trustee Sanchez stated that American Legion has packed and will be out by July 1st. They will still be helping with the fireworks and he will recommend that they fix the roof. They did get someone to look at the roof and see if it needed

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the Village of Jemez Springs office at 575-829-3540 at least 15 days prior to the meeting.

repair and they were informed that the shingles were brittle and needed replacement. Trustee Sanchez stated that it was estimated at about \$17, 000.00.

13. Adjournment

Mayor Pro-Tem Grider made a motion to adjourn the meeting. Trustee Ryan seconded the motion, all in favor: Motion Approved. Meeting Adjourned at 7:48PM

*Robert Wilson, Mayor
Village of Jemez Springs*

ATTEST:

*Lupita De Herrera, Clerk/Treasurer
Village of Jemez Springs*