

VILLAGE OF JEMEZ SPRINGS
Municipal Office



ROBERT M. WILSON
Mayor

PAMELA GRIDER
Mayor Pro-Tem

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MANOLITO SANCHEZ
Trustee
DAVID RYAN
Trustee
ROGER SWEET
Trustee

Minutes for the Regularly Scheduled Council Meeting
March 15, 2017 6:00 p.m.
Village Council Room

1. Call to Order

Mayor Wilson called the meeting to order at 6:00 p.m. Present at the meeting were Mayor Wilson, Mayor Pro-Tem Grider, Trustees Sweet, Sanchez, and Ryan, Fire Chief Pete Dwyer, Police Chief Felix Nunez, Clerk/Treasurer Yvonne Dickey, Misty Schuck of Burt & Company, CPA's, Talia Michelle, and

2. Pledge of Allegiance

The Mayor led the Pledge of Allegiance.

3. Approval of Agenda

Trustee Sweet moved that the agenda be approved, moving the Audit Report up to Item 5. Mayor Pro-Tem Grider seconded, and the agenda with the change was unanimously approved.

4. Approval of Minutes from the February 15th Council Meeting

Trustee Ryan moved that the minutes from the previous meeting be approved with the following correction: Chief Nunez obtained the retired police vehicles from The Village of Corrales. Trustee Sweet seconded the motion, and the minutes were approved as corrected.

5. Presentation by Burt & Company on Audit for FY 2016

Misty Schuck from Burt & Company attended the meeting to explain the audit results to the Council. She stated that the process of auditing went very smoothly with the assistance of Mayor Wilson and Ms. Dickey. She explained the different sections of the audit report, and directed the Council's attention to the Findings section. The Village received an unmodified or "Clean" opinion meaning there were no material weaknesses. (Last year there were two.) There were three significant deficiencies: The audit report was late, which will be corrected next year. MVD funds were not deposited within 24 hours of receipt, which should be able to be corrected next year as well. Thirdly, one PERA report out of 26 was late. There were six other findings that were less significant, and these have all been discussed with the Mayor and Ms. Dickey and the results should be better next year.

6. Reports Submitted/Not Submitted

- a. Maintenance-Submitted
- b. Bath House-Submitted
- c. Library-Submitted
- d. Court-Submitted

- e. Wastewater-Submitted
- f. Police Chief-Submitted

Chief Nunez added that last month's Fugitive of the Month was arrested. The new Fugitive of the Month is Jeff Paez, who was almost apprehended in La Cueva. Authorities now know what vehicle Paez is driving. Chief Nunez is getting increased cooperation from the courts and other law enforcement entities. He believes that with aggressive enforcement, better communication, and increased pressure on the court system, by summer crime should be dramatically reduced. For Gun Safety Month, over 150 gun locks were distributed to the community free of charge. There is a neighborhood watch meeting planned for March 18. The cars have been received from the Village of Corrales and one is already ready for the Fire Department to use. The other can be auctioned this summer. Chief Nunez reported that he is working on a Mutual Aid Agreement with the Park Service which will be especially helpful in relation to the Racing SW Spring Cruise. Security cameras will be installed in and around the Village Complex soon. Trustee Ryan reported that he is working on reading the SOP's for the Police Department right now.

- g. Planning & Zoning Committee-Submitted
- h. Fire Department-Submitted

Fire Chief Dwyer explained that JSVFD is increasing training hours to improve the ISO rating. He asked about the possibility of installing another dry hydrant on Mooney, ideally near the Ridlon property-the existing one has a poor filter which allows sediment to get sucked up, and this has resulted in the hose getting clogged. Newer generation hydrants come with better filtering screens, and this would improve the Fire Department's access to river water to use in a fire-fighting situation. It could also help with the ISO by providing an "alternative source" of water. Chief Dwyer will research the cost, the need for an easement, and other specifics and would like the Village to help with funding if the project is feasible. Trustee Ryan agreed that a second dry hydrant is a good idea and would like to look into the cost. He suggested publishing an article in the Thunder and seeking donations to defray the expense. Meanwhile, Chief Dwyer has visited with John Kennedy about pressure testing the hydrants, but this may be difficult due the dry season coming on. He noted that there is now a Mutual Aid Agreement between JSVFD and La Cueva VFD. Mayor Wilson added that the loan for the brush truck is due to be finalized in May and that the Village's half of the cost (about \$72,000) has been paid.

- i. Lodgers' Tax Board-Not submitted

7. Village Clerk's Report-Submitted

8. Resolution 2017-003 Approving the JSVFD Standard Operating Procedures
Mayor Pro-Tem Grider moved that Resolution 2017-003 be adopted. Trustee Sweet seconded, and the resolution was unanimously approved.

9. Resolution 2017-004 Eliminating Recreation and Special Events as Separate Funds

Trustee Ryan moved that Resolution 2017-004 be approved. Trustee Sweet seconded, and the resolution was approved with no opposition.

10. Appoint Talia Michelle to Planning & Zoning Committee

Ms. Michelle is interested in increasing her involvement in the community and has volunteered for the Planning & Zoning Committee. Mayor Wilson nominated her for the committee. Mayor Pro-Tem Grider moved that the nomination be approved. Trustee Ryan seconded, and Ms. Michelle's appointment to the P & Z Committee was unanimous.

11. Update on Legion/Farber/Waisner Music Event at Leyba Land

Planning is still underway. Trustee Sanchez said many bands have committed to perform, and Chief Nunez added that he is helping to promote the event.

12. Mayor's Report

Mayor Wilson reported that next month, he would like to amend the Ordinance for Animal Control to remove the arbitration clause. He wants to revisit the RV Ordinance as well. The Old Fire Station is almost completely cleaned out. Mayor Wilson attended a grant workshop by the USDA and learned that the Village may be able to get a grant to make improvements to the building. He feels that the next step is to receive proposals and get someone committed to using the building. The grant would be for less than \$50,000 and would have to result in a functional project.

a. Mayor Pro-Tem Grider

Mayor Pro-Tem Grider has officially resigned from the Village Council and the Planning & Zoning Committee in preparation for her move. She told the council that it has been a pleasure serving. The other council members thanked her kindly for her help over the years.

b. Trustee Sweet

Trustee Sweet said a Volunteer Appreciation Day is planned for the Library Volunteers on August 27th at the Jemez Falls.

c. Trustee Sanchez

Trustee Sanchez reported that the American Legion is in negotiations to get a new property in the Village. He asked whether the roof on the Old Fire Station was satisfactory, and was told that yes, it seems fine.

d. Trustee Ryan-none

13. Adjournment

At approximately 7:45 p.m. Ms. Grider moved that the meeting be adjourned. Trustee Ryan seconded, and the meeting was unanimously adjourned.

Approved this 19th Day of April, 2017



Robert M. Wilson, Mayor

Attest:



Yvonne Dickey, Clerk/Treasurer