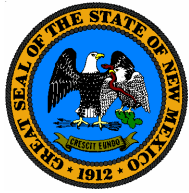


VILLAGE OF JEMEZ SPRINGS
Municipal Office



ROBERT M. WILSON
Mayor

VACANT
Mayor Pro-Tem

080 Jemez Springs Plaza
PO Box 269, Jemez Springs, NM 87025
Phone (575) 829-3540 • Fax (575) 829-3339

Yvonne Dickey, Clerk/Treasurer

vclerk@jemezsprings-nm.gov

Sylvia Roybal, Deputy Clerk

voffice@jemezsprings-nm.gov

Website: www.jemezsprings-nm.gov



MANOLITO SANCHEZ

Trustee

DAVID SANCHEZ

Trustee

ROGER SWEET

Trustee

Minutes of the Regularly Scheduled Council Meeting
April 19, 2017 6:00 p.m.
Village Council Room

1. Call to Order

Mayor Wilson called the meeting to order at 6:00 p.m. Also present at the meeting were Trustees Sweet and Sanchez, Police Chief Nunez, and Christina Holder, who took minutes. Clerk/Treasurer Dickey was out of town for training.

2. Pledge of Allegiance

Mayor Wilson led the Pledge of Allegiance.

3. Approval of Agenda

Trustee Sanchez moved that the agenda be approved with the following change: Move update on Music Event at Leyba Land to #5. Trustee Sweet seconded and the agenda was approved with the change.

4. Approval of Minutes from the March 15th Council Meeting

Trustee Sanchez moved that the minutes be approved. Trustee Sweet seconded and the minutes were approved unanimously.

5. Update on Music Event at Leyba Land

Larry Waisner explained that the committee has met and everything except restrooms has been resolved. By the end of the week, a plan for providing restrooms will be in place. Sound-proofing has been investigated, and the PA system will be set up to direct sound to the top of the east mountain to minimize disturbance to residents on South Mooney. Posters are being distributed and the event is now being advertised throughout the Village and neighboring communities.

6. Reports Submitted/Not Submitted

a. Maintenance-Submitted

b. Bath House-Submitted

Kimberly Higgs and Julia Walker have resigned, and Hazel Buchols and Tatiana Osorio have been hired as bath attendants. Trustee Sanchez made a motion approving the resignations and hiring of attendants. Trustee Sweet seconded and the personnel changes were approved without opposition.

c. Library-Submitted

d. Court-Submitted

e. Wastewater

Ms. Nalezny's report was submitted. She also showed pictures of the obstructed pipes she recently repaired.

- f. Police Chief-Submitted
- g. Planning & Zoning Committee-Submitted
- h. Fire Department-Submitted
- i. Lodgers' Tax Board-Not Submitted

7. Village Clerk's Report

The third quarter report to the DFA reflects changes that arose because of the audit. Now that these changes have been made, the cash balances reported on the DFA reports should more closely match actual money in the bank.

8. Resolution 2017-005 Approving the JSPD Standard Operating Procedures
Chief Nunez explained that the Standard Operating Procedures, or SOP's are written to the national standard that is used by 90-95% of police departments throughout the country. These policies will be effective for two years before needing to be reviewed again. The SOP also contains a code of conduct for police officers both on and off duty, and this will be strictly enforced. These SOP's also advocate the use of body cameras for all traffic stops. Although this is not mandatory, it is a "best practice" and is being used by Chief Nunez already.

Trustee Sanchez moved that Resolution 2017-005 be adopted. Trustee Sweet seconded and the Resolution approving JVPD's SOP's was passed unanimously.

9. Resolution 2017-006 Approving a DFA Budget Adjustment

Mayor Wilson explained that the Budget Adjustment is needed to incorporate the changes that were identified during the audit. The BAR will also reclassify money that was improperly labelled "investments" back to available cash. The BAR also adjusts the fire fund to its actual balance.

Trustee Sweet moved that the adjustments be approved by Resolution 2017-006.

Trustee Sanchez seconded and the Resolution was adopted by affirmative vote of all council members present.

10. Resolution 2017-007 Establishing Mileage and Per Diem Rates

Trustee Sweet moved that the resolution be approved and Trustee Sanchez seconded. The Resolution establishing mileage and per diem rates was passed unanimously.

11. Approve Ordinance 199-RV's

This Ordinance shall amend Ordinance 98, to limit occupancy of RV's, car campers, camper trailers, tents, busses, motor homes, etc to 14 days per calendar year for each premises. Reasonable exceptions can be made with permission from the P & Z Commission.

The motion to adopt Ordinance 199 was presented by Trustee Sweet and seconded by Trustee Sanchez. A roll call vote was taken with all council members present voting in the affirmative. Ordinance 199 was adopted unanimously.

12. Approve Ordinance 200-Animals

This Ordinance is to amend Ordinance 143 to remove the use of an arbitration panel to hear non-emergency complaints of alleged violation of the code. The NMML's recommendation was to remove the arbitration panel as it might not comply with State Laws.

Trustee Sanchez moved that Ordinance 200 be adopted. Trustee Sweet seconded. A roll call vote was taken with the following results: Mayor Wilson voted aye. Trustee

Sweet voted aye. Trustee Sanchez voted aye. Ordinance 200 was unanimously adopted.

13. Appoint new trustee

Mayor Wilson explained that there are no appointees at this time.

14. Mayor's Report

Mayor Wilson reported that an attorney has been found to review the documents for the brush truck loan through NMFA. The closing will be in late May, 2017.

a. Mayor Pro-Tem-No Report

b. Trustee Sweet

Debris has blocked up the 30" culvert near mile marker 17. The DOT has been contacted and within six weeks, they will review the engineering plan for the culvert to see what can be done. Trustee Sweet reiterated his desire to renovate the old fire station and expressed his hope that LEDA can somehow help with this project..

c. Trustee Ryan-No Report

d. Trustee Sanchez

Trustee Sanchez has been asking the public for theme ideas for the Fourth of July Parade. Since some of the fireworks last year were defective, there is a credit with the vendor. The American Legion can give supplemental money if the credit is not enough to cover this year's fireworks. The Village will need to seek a new certified technician for the fireworks since the previous technician has moved away.

15. Adjournment

At approximately 7:35 p.m. Trustee Sanchez moved that the meeting be adjourned. Trustee Sweet seconded and the meeting was unanimously adjourned.