



ROBERT M. WILSON
Mayor

ROGER SWEET
Mayor Pro-Tem

VILLAGE OF JEMEZ SPRINGS *Municipal Office*

080 Jemez Springs Plaza
PO Box 269, Jemez Springs, NM 87025
Phone (575) 829-3540 • Fax (575) 829-3339
Yvonne Dickey, Clerk/Treasurer
vclerk@jemezsprings-nm.gov
Website: www.jemezsprings-nm.gov



MANOLITO SANCHEZ
Trustee
DAVID RYAN
Trustee
DR. JULIETTE MULGREW
Trustee

Agenda for the Regularly Scheduled Council Meeting October 18, 2017 6:00 p.m. Village Council Room

1. Call to Order

The meeting was called to order at 6:00. Present at the meeting were Mayor Wilson, Mayor Pro-Tem Sweet, Trustees Sanchez, Ryan and Mulgrew, Clerk/Treasurer Yvonne Dickey, Jess, Wayne, and Cindy Lewis, Jim Trout and Karen Walsh, Adrian & Christina Holder, Jeff Grider, Chris and Monica Tolleson, and Rhaegann Vaughn from Universal Waste Systems.

2. Pledge of Allegiance

The Mayor led the Pledge of Allegiance.

3. Approval of Agenda

Trustee Sanchez moved that the agenda be approved, but that Reports Submitted/Not Submitted should precede the discussion of the Lease Agreement for the Old Fire Station. Mayor Pro-Tem Sweet seconded, and the agenda was unanimously approved with the change.

4. Approval of Minutes from the September 20th Meeting

Trustee Sanchez moved that the minutes from the September 20, 2017 meeting be approved as presented. Mayor Wilson seconded, and the minutes were approved unanimously.

5. Presentation about Trash Service

Ms. Vaughn passed out handouts about the services Universal Waste Systems will be providing. UWS will be taking over collection at the Convenience Station from the previous contractor. Ms. Vaughn explained that UWS will also be adding residential pickup (as a paid service) and explained some of their other programs. A copy of the handout will be available at the Village Office for reference.

6. Reports Submitted/Not Submitted

- a. Maintenance-Submitted.

- b. Bath House-Submitted. Mayor Wilson explained that Dominique Loretto resigned as Bath House Attendant. Trustee Ryan moved that this change in personnel be approved. Trustee Sanchez seconded and the personnel change was approved without opposition.*
 - c. Library-Not Submitted.*
 - d. Court-Submitted.*
 - e. Wastewater-Submitted.*
 - f. Police Chief-Submitted.*
 - g. Planning & Zoning Committee-Not Submitted.*
 - h. Fire Department-Submitted. Pete Dwyer has to move out of state and has resigned as fire chief. Nate Shanteau will become acting fire chief until a permanent selection can be made.*
 - i. Lodgers' Tax Board-Not Submitted.*
- 7. Lewis-Approval of Lease Agreement at Old Fire Station Building-Mayor Wilson explained that he and Cody Lewis had worked on a draft Lease Agreement. He then asked if Jess Lewis could look at the agreement, respond to the comments, and see if consensus can be reached. The Mayor suggested rent of \$600/month, and Mr. Lewis countered with \$500/month. The mayor also noted that Cody Lewis provided a list of improvements. His suggestion is for the council to agree on a "build-out" amount rather than sort through all the different improvements one by one. This amount would later be applied against the rent because almost all the improvements suggested benefit both the Village and the Lewis group. Jess Lewis informed those present that he and his partners have been working with CNM Small Business Development to create the business plan, concept drawings, and other items. The Lewis group stated that a building inspection is needed before the list of improvements can be finalized. Mayor Pro-Tem Sweet asked if Mayor Wilson could schedule the inspection right away, and Mayor Wilson agreed to contact CID immediately. Trustee Ryan expressed a desire to move forward as soon as possible, and suggested a special meeting after the inspection for the specific purpose of finalizing the lease agreement.*
- 8. Appoint Susan Donovan to Library Board-Mayor Pro Tem Sweet moved that Susan Donovan be appointed to the Library Board. Trustee Ryan seconded and Ms. Donovan was unanimously welcomed to the Library Board.*
- 9. Village Clerk's Report-Ms. Dickey reported that most departments are within their budgets for this time of year, except for Fire. A BAR is needed to cover a temporary shortfall in that department. Ms. Dickey also explained that she will be attending election school the first week in November, and has begun the process of seeking reimbursement from the Bath House Improvement Grant. Also, the MVD is back in operation.*
- 10. Resolution 2017-016 Adjusting the Budget-Trustee Ryan moved that Resolution 2017-016 be adopted, adjusting the Budget. Trustee Sanchez seconded, and the Resolution was adopted without opposition.*

11. Resolution 2017-017 Changing the Date for P & Z Regular Meetings-Trustee Ryan moved that the council adopt Resolution 2017-017 changing the date of Regular P & Z Meetings to the First Thursday of each month. Trustee Mulgrew seconded, and the Resolution was adopted unanimously.
12. Mayor's Report
 - a. Mayor Pro-Tem Sweet-Nothing to report
 - b. Trustee Mulgrew-Nothing to report
 - c. Trustee Sanchez-Nothing to report
 - d. Trustee Ryan-Nothing to report
13. Adjournment-At approximately 8:30 p.m. Trustee Ryan moved that the meeting be adjourned. Trustee Sanchez, seconded, and the meeting was unanimously adjourned.