



ROGER SWEET
Mayor

DAVID RYAN
Mayor Pro-Tem

VILLAGE OF JEMEZ SPRINGS
Municipal Office

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BOB WILSON
Trustee
MANOLITO SANCHEZ
Trustee
DR. JULIETTE SWEET
Trustee

MINUTES FOR THE REGULARLY SCHEDULED VILLAGE COUNCIL MEETING:
WEDNESDAY, OCTOBER 16, 2019 AT 6:00 P.M.
IN THE LIBRARY CONFERENCE ROOM

1. Call to Order-The meeting was called to order by Mayor Sweet at approximately 6:05 p.m. Present were Mayor Sweet, Mayor Pro-Tem Ryan, Trustees Wilson, Sanchez & Sweet, Clerk/Treasurer Yvonne Dickey, Police Chief Felix Nunez, Bath House Attendant Perian McBee, Juan Toya from Jemez Pueblo EMS, and community members Monica Tolleson and Misty Stacy.
2. Pledge of Allegiance-The Mayor led the Pledge.
3. Approval of Agenda-Mayor Pro-Tem Ryan moved that the agenda be approved. Trustee Sanchez seconded and the agenda was approved unanimously.
4. Approval of Minutes from 9-18-19 Meeting-Trustee Wilson moved that the minutes be approved as presented. Mayor Pro-Tem Ryan seconded and the minutes from the previous meeting were approved with no corrections.
5. Reports
 - a. Maintenance-Submitted
 - b. Bath House-Submitted. Ms. McBee shared a story of a customer who experienced profound healing after coming to the Bath House. The Bath House turned a profit of close to \$4,000 in the month of September! Mayor Pro-Tem Ryan asked why things seem so much better, and Ms. McBee explained that prices have been adjusted at the bath house. In addition a new advertising strategy on social media seems to be helping and the number of massages given has increased. Mayor Pro-Tem Ryan suggested that the Bath House could work with other local businesses to develop

specials. Ms. Tolleson expressed interest in such an arrangement, so it was suggested that she follow up with Ms. Lovato. Trustee Wilson pointed out that Anna Lovato is the Manager of the Bath House and as such, it would be preferable for her (rather than a subordinate) to report to the council. Mayor Pro-Tem Ryan noted that he is aware that Ms. Lovato's anxiety issues may preclude her attendance.

c. Library-Submitted

d. Court-Submitted

e. Wastewater-Submitted

f. Police Chief-Chief Nunez briefly explained the activities of his department over the past month. The new Police Vehicle is done being outfitted for duty, and is beautiful. Chief Nunez is looking for additional funding sources such as STEP grants and DWI grants. Training of "Bandit", our canine officer is going well, and "Bandit" is capable of 100 yard finds. Officer Donally is returning to serve with the Village, and two other small communities in New Mexico have seen how Chief Nunez has attracted and retained Reserve Officers and want to use his approach as a model while building their own departments!

i. Light Among the Ruins-Chief Nunez is beginning to collaborate with the Jemez Historic Site planning the public safety side of Light Among the Ruins. He will get quotes to Mr. Barbour for signage, Officer Overtime, and other costs for the event. These costs will be reimbursed to the Village. This year, Light Among the Ruins will be held on both November 30 and December 14 and ticket sales will be limited to try to keep the crowd to a manageable level.

g. P & Z Commission-Not Submitted

h. Volunteer Fire Department-Not Submitted. Trustee Sanchez, who is also part of the VFD noted that the water pressure at the fire station is very low. Ms. Dickey explained that this may be due to a damaged PRV and offered to follow up with John Kennedy, the water operator.

i. Lodgers' Tax Advisory Board-Not submitted.

6. Clerk/Treasurer's Report-Ms. Dickey explained that the financial picture right now is very strong. Revenues collected by the end of September equal about 25% of what is expected for the year, which is perfect since the first quarter of the fiscal year ended 9/30/19. Most departments are within their budgets for this point in the fiscal year, and the audit will likely be completed the last week of October. In Ms. Zapata's absence, the youth workers have helped Ms. Dickey with filing and cleaning, and Library Aide Ms. Duback offered to help at the office if things are really busy. Ms. Dickey expressed her appreciation for this offer.
7. Resolution 2019-010 Approving the Quarterly Budget Report/BAR-Ms. Dickey explained that the council needs to approve the budget report for the first quarter because this shows the DFA that there is adequate council oversight and involvement with regard to our finances. Ms. Dickey let the council know that there are no adjustments needed to the budget so far. Trustee Wilson complimented Ms. Dickey on management of the Village's finances-while some adjustments to the budget are unavoidable, the fact that there are no adjustments needed yet means that expenditures are being carefully monitored. Trustee Sanchez moved that the Resolution accepting the budget report be adopted. Trustee Wilson seconded, and the resolution was approved unanimously.
8. Resolution 2019-011 Adopting the Sandoval County Hazard Mitigation Plan-Mayor Pro-Tem Ryan explained that since Jemez Springs is in Sandoval County, our community was included in the county-wide hazard mitigation plan. This is a well-made document and lots of research and time went into making this plan. It is ultimately going to be approved by FEMA and can position the Village to receive disaster relief funding should a natural disaster occur. Trustee Sweet moved that the Village adopt the HMP. Trustee Sanchez seconded, and the resolution adopting this plan passed with no objections.
- ~~9. Resolution 2019-012 Calling the Election~~
10. Discuss procedure for Adopting the Lodgers' Tax and Short Term Rental Ordinances-Ms. Dickey showed the council a timeline on Ordinances. The proposed ordinance must be published 2 weeks prior to the meeting in which a decision will be made. After the

ordinance is passed, it must be advertised again, then after a 5 day waiting period the ordinance becomes effective. With regard to the Short-Term Rental Ordinance and the Lodgers' Tax Ordinance, what this means is that an ad will be placed in the November 1 issue of the Thunder. The ordinances will be considered at the November 20 meeting, then they will be advertised a second time in the December 1 issue. This positions the ordinances to become effective 1/1/20 as we had planned.

11. Mayor's Report

- a. Mayor Sweet-Mayor Sweet explained that negotiations with the Paracletes are moving along, and that it looks likely that the Village will be able to work with the Forest Service to obtain the Spirit Ranch property. Father Fitzgerald is in favor of the acquisition, and Mr. Hayden has prepared and submitted our application.
 - i. Reworking Dark Skies Ordinance for Community Outreach-Several weeks ago, Mayor Sweet and Ms. Dickey met with the LANL Community Outreach group to work on night sky compliance and other initiatives. The group pointed out that technology has changed so much since the original night sky ordinance was passed that it really needs to be re-written. The group is willing to assist us in this endeavor as a first step towards getting the entire Village night sky compliant. They hope to provide us with a draft by Thanksgiving. Mayor Sweet also noted that this group is willing to provide small business workshops and training as well as other forms of community outreach, so this is a valuable contact.
- b. Mayor Pro-Tem Ryan-Mayor Pro-Tem Ryan asked the Mayor to remind Chad that Christmas Decorations will need to be up before Thanksgiving so our Village looks great for Light Among the Ruins.
- c. Trustee Wilson-Trustee Wilson asked Ms. Dickey to please have the forms that will be needed for the Short Term Rental Ordinance ready in time for the next council meeting. Ms. Dickey will follow up.

d. Trustee Sanchez-Trustee Sanchez introduced Ms. Tolleson. She explained that on the advice of Judy Cunningham, she attended a meeting about grant money available through New Mexico Clean & Beautiful. This funding would go to initiatives like recycling or Earth Day Cleanups. Ms. Dickey explained that we have gotten small amounts (around \$800) of grant money this way before and that Erica Asmus-Otero took the lead on obtaining this funding. Ms. Tolleson and Ms. Stacy are willing to help seek additional funding through this channel, so Mayor Sweet suggested that Ms. Tolleson get in contact with Ms. Otero. Ms. Dickey will share the contact information. Ms. Tolleson also asked about the Village Christmas Decorations since we used to have several. Some have been replaced because they were outdated or difficult to repair. As Mayor Pro-Tem Ryan has directed, the decorations will be up by Thanksgiving. Trustee Sanchez also asked whether dispatch fees are charged to the VFD, and Ms. Dickey explained that those fees are paid by the Police Department.

e. Trustee Sweet-Trustee Sweet said she has been working with a group that is willing to donate seeds for a healing herb garden that will be part of the Community Garden at the Leyba Land. Mayor Sweet explained that he and Chad are working to design the irrigation system and that Chad and Mike are clearing parts of the Leyba Land so that we can use our grant money on beautifying our park!

12. Adjourn-At approximately 7:05 p.m. Trustee Sanchez moved that the meeting be adjourned. Mayor Pro-Tem Ryan seconded, and the meeting was unanimously adjourned.

Approved at the Regular meeting of the Village Council on November 20, 2019.



Roger Sweet, Mayor



Yvonne Dickey, Clerk/Treasurer