



ROGER SWEET
Mayor

DAVID RYAN
Mayor Pro-Tem

VILLAGE OF JEMEZ SPRINGS
Municipal Office

080 Jemez Springs Plaza
PO Box 269, Jemez Springs, NM 87025
Phone (575) 829-3540 • Fax (575) 829-3339
Christina Holder, Clerk/Treasurer
vcclerk@jemezsprings-nm.gov
Emili Zapata, Administrative Assistant
Website: www.jemezsprings-nm.gov



BOB WILSON
Trustee
MANOLITO SANCHEZ
Trustee
DR. JULIETTE SWEET
Trustee

**AGENDA FOR THE REGULARLY SCHEDULED VILLAGE COUNCIL MEETING:
WEDNESDAY, SEPTEMBER 16, 2020 AT 6:00 P.M.**

**MEETING TO BE CONDUCTED IN THE VILLAGE PLAZA WITH PROPER SOCIAL
DISTANCING PRACTICES—REMEMBER YOUR MASK--GOVERNOR'S ORDERS!**

1. Call to Order
Mayor Sweet called the meeting to order at 6:00 p.m. Also present were Trustees Wilson, Sanchez & Sweet, Police Chief Felix Nunez, Representative Christine Chandler, Juan and Flora Chacon, Jemez Valley Alley reporter Bettyann Legans, and Christina Holder.
2. Pledge of Allegiance
The Mayor led the pledge.
3. Approval of Agenda
Trustee Sanchez moved that the agenda be approved. Trustee Sweet seconded and the agenda was approved unanimously.
4. Approval of Minutes from 8/19/20 Meeting
Mayor Sweet stated that Sandoval County would provide \$3,000 in tourism advertising not \$30,000. It was also noted that Mayor Pro-Tem Ryan motioned to remove the disciplinary action regarding the wastewater employee from the agenda. Trustee Sweet Motioned to approve minutes as amended. Trustee Sanchez seconded and the amended minutes were approved unanimously.
5. Appointment of New Clerk/Treasurer
Mayor Sweet explained that after advertising the Clerk/Treasurer position around the Village, on the Municipal League website and in the Albuquerque Journal, there were three applicants. Two were from out of state and one from the Village. Ms. Holder had an interview with a committee that consisted of Mayor Sweet, Mayor Pro-Tem Ryan, and Janet Phillips head of the Library. Mayor Sweet was pleased to be able to recommend Ms. Holder for the position. Ms. Holder explained that due to personal reasons she would be unable to come on full time until September 23rd. Trustee Sanchez moved to accept the appointment of Christina Holder to Clerk/Treasurer which would include all of the previous

Clerk/Treasurer's responsibilities. Trustee Sweet seconded the motion, all in favor; motion approved.

6. Farmer's Market/Second Alarm Brew House Prepackage Sales
Mayor Sweet explained that he had received an email from Cody Lewis, one of the Second Alarm Brew House partners, which stated that they would like to begin selling prepackaged beer at the Farmers' Market. Police Chief Nunez wanted to make sure they were following proper state laws and guidelines. Mayor Sweet explained that one of the steps is for the council to discuss and for the public to have input to the sales as well. Since the Farmers' Market usually ends early to mid-October, Mayor Sweet expects that they wouldn't begin sales until spring.
7. ICIP Discussion and Selection of Priorities, Resolution 2020-010
Mayor Sweet stated that he invited Representative Christine Chandler to the meeting since the ICIP would be discussed. Representative Chandler thanked the Mayor and Council for the invitation. She explained that at this time there was no major reason that preapproved funds would be revoked. She did highly recommend still submitting the ICIP in case funds are available this coming year. Resolution 2020-010 was discussed and the council reached the consensus that the priorities for capital improvements will be: 1. Dark Skies Initiative, 2. South Mooney Bridge, 3. Public Safety Equipment, 4. Library and Leyba Land Improvement. Trustee Wilson moved to approve Resolution 2020-010 and list these projects on the ICIP. Trustee Sanchez seconded, and the resolution was approved unanimously.
8. Reports
 - a. Maintenance – Submitted
 - b. Bath House – Submitted
 - c. Library – Submitted
 - d. Court – Submitted
 - e. Wastewater – Submitted
 - f. Police Chief – Submitted – Chief Nunez went into detail on how he rented a vehicle counter for Labor Day weekend. At this time the final results have not been calculated. Chief Nunez also explained that he and his officers are still unable to respond to calls outside the Village limits.
9. Clerk/Treasurer's Report-

Ms. Holder again thanked the Council for the opportunity to be the Clerk/Treasurer. She explained that during the transition being part time there have been difficulties. Some of which were bills that have not been paid, some for a year or more. Others are that trainings were limited and all currently online due to Covid-19. Lastly Ms. Holder explained that she had been in contact with Mr. Baldwin, the Village's auditor to begin on the FY 2020 audit. Most of the audit will happen virtually as well. However, Mr. Baldwin would be at the Village the week of November 2nd to do any field work follow-up that is required.

10. Mayor's Report

- a. Mayor Sweet – Mayor Sweet wanted to inform everyone that on Wednesday, September 23rd there would be a Special Meeting held with the Pueblo of Jemez to discuss the Handmaid's property. The location would be discussed and posted when available.
- b. Mayor Pro-Tem Ryan – Not present
- c. Trustee Wilson - None
- d. Trustee Sanchez – Trustee Sanchez wanted to remind Mayor Sweet and Ms. Holder that the Fire Department was looking for any contact information for their medical director. Ms. Holder explained she had been looking at Chief Francois' request but has not located any at this time but would continue searching.
- e. Trustee Sweet – Trustee Sweet thanked Representative Chandler and the public for being at the meeting.

11. Adjourn

At 7:41 p.m. Trustee Sweet moved that the meeting be adjourned. Trustee Sanchez seconded and the meeting was unanimously adjourned.