



ROGER SWEET
Mayor

DAVID RYAN
Mayor Pro-Tem

VILLAGE OF JEMEZ SPRINGS
Municipal Office

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BOB WILSON
Trustee
MANOLITO SANCHEZ
Trustee
DR. JULIETTE SWEET
Trustee

**AGENDA FOR THE REGULARLY SCHEDULED VILLAGE COUNCIL MEETING:
WEDNESDAY, OCTOBER 21, 2020 AT 6:00 P.M.**

**MEETING TO BE CONDUCTED VIA ZOOM MEETINGS:
[HTTPS://ZOOM.US/J/93641842785](https://zoom.us/j/93641842785) OR BY CALLING IN TO +1 (669) 900 6833
MEETING ID: 936 4184 2785 PASSCODE: 621232**

1. Call to Order
Mayor Sweet called the meeting to order at 6:10 p.m. Also present were Trustees Wilson, Sanchez & Sweet, Judge Ana Paterson, Perian McBee, Joseph Brophy Toledo; Pueblo of Jemez, Axie Navas; Director of Outdoor Recreation Division, Dan Roper; NM Public Lands Organizer, Trout Unlimited, Benjamin Green, Jemez Valley Alley reporter Bettyann Legans, and Clerk/Treasurer Christina Holder.
2. Pledge of Allegiance
The Mayor led the pledge.
3. Approval of Agenda
Trustee Wilson moved that the agenda be approved. Trustee Sweet seconded and the agenda was approved unanimously.
4. Approval of Minutes from 9/16/20 and 09/23/20 Meetings
Trustee Wilson moved to approve both minutes as written. Trustee Sweet seconded and the Minutes from 9/16/20 and 9/23/20 were approved unanimously.
5. Resolution Amended right-of-way easement for Sewer
Mayor Sweet stated that during the 9/23/20 council meeting with the Pueblo of Jemez the council decided to approve the easements for the sewer lines. Since a resolution was not present on that agenda, it needed to be voted on at this meeting. Trustee Sweet motioned to approve all three amended sewer easements, Trustee Wilson seconded. All three amended sewer easement adjustments were unanimously approved.
6. Presentation by Outstanding Nation Resource Waters

Axie Navas gave a presentation on the Outdoor Recreation Division. The presentation went over that the ONRW is to protect existing water quality in New Mexico's communities. At this time ONRW is looking to petition for the headwaters of the Jemez- encompassing the East Fork of the river, Redondo Creek, San Antonio Creek and a portion of the main stem.

After the presentation there was a question and answer session. Ms. Legan's and Trustee Wilson asked Ms. Navas questions regarding the scope of the project and what the project would entail.

a. Resolution of Support for ONRW

Trustee Wilson wanted to determine the actual area of the designation area. Ms. Navas explained that it goes to Battleship Rock; the petition can be amended to include more of the Jemez River in the future.

Trustee Wilson moved to offer support to ONRW with the current petition. Trustee Sweet seconded, and the motion was approved unanimously.

7. Discussion of Court Clerk Retirement

Judge Ana wanted to let the Council know that Pat Bond, the current Court Clerk, has handed in her resignation with the official date of separation being November 19th.

Mayor Sweet mentioned he was reaching out to Municipal League to determine the best way to hire a new Court Clerk.

8. Discussion of the Espanola Mercantile Company

Mayor Sweet explained that the Village had received a letter and that if any Council members had a response to them to forward it to him. Trustee Wilson stated he did not think a response was required.

9. Clerk/Treasurer signatory responsibilities

Mayor Sweet explained that to make the office more efficient he wanted Ms. Holder as the Clerk/Treasurer to have check signing

responsibilities at *Jemez Valley Credit Union* and *Enterprise Bank and Trust*.

Ms. Holder explained that the Administrative Assistant, Emili Zapata, would take over responsibilities of creating checks. Once checks have been created Ms. Zapata would pass them to Ms. Holder to verify they were completed correctly. Once verified Ms. Holder would sign them and pass them to the Mayor or other Council member for the second signature.

Trustee Sweet moved to approve signatory responsibilities for the Clerk/Treasurer, Christina Holder. Trustee Sanchez seconded, and the motion passed unanimously.

10. Reports

- a. Maintenance – Submitted
- b. Bath House – Submitted, Perian McBee explained that the Bath House is still open four days a week, at this time they have been averaging 12-16 tubs a day. With many massages as well.
- c. Library – Submitted
- d. Court – Submitted, Judge Ana wanted to reiterate that she had accepted Court Clerk, Pat's resignation.
- e. Wastewater – Not Submitted
- f. Police Chief – Submitted
- g. P&Z Commission – Submitted
- h. Volunteer Fire Department – Not Submitted
- i. Lodgers' Tax Advisor Board – Not Submitted

11. Clerk/Treasurer's Report-

Ms. Holder explained that she is still catching up on some past due items that have recently surfaced, which at times as been difficult for how long they have been delinquent for. She has also been working with the auditor, Lee Baldwin. Some of the documents required for the audit have been challenging to find and not all of them have been located at this time.

12. Mayor's Report

- a. Mayor Sweet – Mayor Sweet wanted to inform everyone that the grant from DOT was in process to be provided for Sierra Court. This project has been in development for a few years.
- b. Mayor Pro-Tem Ryan – Not present
- c. Trustee Wilson - None
- d. Trustee Sanchez – Trustee Sanchez thanked Ms. Holder for putting together the Zoom meeting.
- e. Trustee Sweet – Trustee Sweet thanked the public for being at the meeting.

13. Adjourn

At 7:20 p.m. Trustee Sweet moved that the meeting be adjourned. Trustee Sanchez seconded and the meeting was unanimously adjourned.