

Village of Jemez Springs  
Planning and Zoning Commission  
Regular Meeting Minutes  
March 17, 2022 at 6:30 p.m.  
Josephine Shephard Memorial Building Conference Room

1. Mike Nealeigh called the meeting to Order at 18:30.
  - a. Members present: Mike Nealeigh (Chair), Betsy Daub, and Susanna Cooper
  - b. Members absent: Talia Michelle (Sec), Sarah Swarttouw (Vice Chair)
  - c. Guests: No guests were in attendance
2. Agenda was approved as presented.
3. Previous Meeting's Minutes (February 17, 2021) were approved as presented.
4. There was no public input.
5. Old Business
  - a. Commnet Wireless Telecommunications Facility update: Mike reported that Commnet is still pending the updated determination of no hazard from the FAA and the completion of the Section 106 Review, which includes the SHPO consultation, by an environmental firm (GSS). The Section 106/SHPD work is running a little behind what they expected due to some delays with the issuance of the purchase order, but GSS is working to get that completed as soon as possible.
  - b. RV Park Ordinance Recommendation update: Mike presented the Commission's recommendation to the Village Trustees on March 16 along with rationale for the language used. The Trustees will study the recommendation and place consideration of the ordinance on the April agenda.
  - c. Mike also reported that the Short-term Occupancy Rental Conditional Use Permit requested by Eva Murphy and approved at last month's meeting is still pending processing by the Village Clerk.
6. New Business
  - a. Language describing the process for requesting various permits and zoning actions, and related forms, were discussed and approved for use. The motion made by Susanna Cooper and seconded by Betsy Daub granting this approval further instructed the Chair to make both the instructions and the forms available to the public digitally on the website and in printed form through the Village Office.
7. Ordinance Review
  - a. Continuation of Chapter 130 review was postponed
8. Planning Issues  
No updates were available on the various projects currently being undertaken by the Village.
9. Meeting adjourned at 19:47