



ROGER SWEET
Mayor

DAVID RYAN
Mayor Pro-Tem

VILLAGE OF JEMEZ SPRINGS *Municipal Office*

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BOB WILSON
Trustee
MANOLITO SANCHEZ
Trustee
MONIQUE ALTON
Trustee

MINUTES FOR THE REGULARLY SCHEDULED VILLAGE COUNCIL MEETING: WEDNESDAY, APRIL 20, 2021 AT 6:00 P.M. IN THE LIBRARY CONFERENCE ROOM

1. Call to Order

The meeting was called to order at 6:00 p.m. Present at the meeting were Mayor Sweet, Trustees Sanchez, Wilson and Alton. Also present were Adrian Holder, Rose Fenton, Kelly Stokes, Billy Ehert, Police Chief Nunez, and Clerk/Treasurer Christina Holder.

2. Pledge of Allegiance

Mayor Sweet led the Pledge of Allegiance

3. Approval of Agenda

Trustee Wilson moved that the agenda be approved. Trustee Alton seconded and the agenda was approved with no opposition.

4. Approval of Minutes from 03/16/2022 Meeting

Trustee Wilson stated there was a misspelling of the word 'court' on the last page of the minutes. He moved to approve the minutes with the misspelling corrected. Trustee Alton seconded. The minutes were approved unanimously with the correction.

5. Open Meetings Act Resolution

Ms. Holder explained the Open Meetings Act Resolution needed to be approved each year by the council. She noted that with the water office having an outdoor notice board she added them as a place to post. Other changes from the previous resolution included adding Donna Sanchez as a contact for the public.

On the last page of the resolution Trustee Wilson mentioned that the date had not been updated from the last meeting. Trustee Wilson moved to approve the Open Meetings Act Resolution with the updated date. Trustee Alton seconded. Roll was called and the results are as follows:

Mayor Sweet – aye
Trustee Wilson – aye
Trustee Sanchez – aye
Trustee Alton – aye

6. Resolution approval of Quarter 3, 2021 Budget Report

Trustee Wilson noted that on the first line of General Funds the Transfers to Date should be a negative number. Ms. Holder explained that she would update the number.

Trustee Wilson moved to accept Quarter 3 budget with the updated number. Trustee Sanchez seconded and Quarter 3 budget was approved with no opposition.

7. Discussion of Employee Hiring

Mayor Sweet explained that Heather Gutierrez has been hired as Deputy Clerk and that Donna Sanchez was hired to be the Court Clerk. Trustee Sanchez moved to approve both employee hiring's. Trustee Wilson seconded and the new hiring's were approved unanimously.

8. Reports

a. Maintenance- Submitted

i. Village-Wide Maintenance Schedule

Trustee Sanchez supplied the Council with a Maintenance Schedule he had found online and said that changes could be made for each department based on needs.

b. Bath House- Submitted

c. Library- Submitted

d. Court- Submitted

e. Wastewater- Submitted

i. Discuss and act on Sewer Rate Increase

Mayor Sweet explained that sewer base rates had not been increased since 2010 and useage rates have not been increased since 2014. Mayor Sweet explained by increasing the base rate by \$15.00 a part time employee. Trustee Wilson stated that a rate study would need to be completed as well as a public hearing.

Mayor Sweet explained that he as well as Rose Fenton and Ms. Holder met with EPA earlier in the day and they were going to help with a rate study. Though they did not state when it would be completed. Trustee Wilson requested Ms. Fenton or Mayor Sweet reach out to the EPA and request the documents for the rate study.

f. Police Chief- Submitted, Chief Nunez explained that he would be reaching out to the Council because he would like to apply for a USDA loan for new vehicles.

g. P & Z Commission- Submitted

i. Discuss and Act on Ordinance for Recreational Vehicles

Mayor Sweet explained that Michael Nealeigh submitted an updated document for the Council. The Council will review the document and resume discussion at the next Council Meeting.

h. Volunteer Fire Department- Not submitted

i. Lodgers' Tax Advisory Board-Submitted

i. Lodgers' Tax Board Discussion and Appointment

Mayor Sweet explained he had reached out to Mark Begich who owns Canon del Rio, Laughing Lizard, and Jemez Hot Springs to have one of

Mr. Beglich's employees be on Lodgers' Tax Board. He gave the Council an email chain between himself and Billy Ehert, who is currently on the board, showcasing Mr. Ehert's concerns about Mr. Beglich's employee Liz Shulman. The Council was in agreement that Ms. Shulman being appointed to the board would not be cohesive with the rest of the board and asked Mayor Sweet to find a different nominee.

9. Clerk/Treasurer's Report-

Ms. Holder explained that the public restrooms renovations would be completed before the Earth Day events. She also explained that Self Insurers' Fund had sent the money for the insurance claim from the vandalism. Also, the new sewer billing system would be active before the next billing as well as several customers that were past due have made substantial payments or paid in full.

10. Public Input and Questions

Mr. Ehert asked if there was a way to add language to letters being sent to customers alerting them to ways to help pay with bills.

11. Mayor's Report

- a. Mayor Sweet – None
- b. Mayor Pro-Tem Ryan – not present
- c. Trustee Wilson – Trustee Wilson would like a notice being added to letters being sent to customers noting the Joint Powers Agreement with the water office. He also stated that if any customers needed water shut off the Village would need to submit the request to the water office in writing.
- d. Trustee Sanchez – Forest service parking lot was very bright at night and was wondering if they could be notified about the dark sky ordinances.
- e. Trustee Alton – Trustee Alton explained that the sidewalks need to be cleaned and the skate park had some parts welded but there were additional welding needed.

12. Adjourn

At 8:20 p.m. Mayor Sweet adjourned the meeting.