

Village of Jemez Springs Planning and Zoning Commission
Regular Meeting Minutes
April 20, 2023 at 6:30 p.m.
Josephine Shephard Memorial Building Conference Room

1. Mike Nealeigh called the meeting to Order at 18:34.
 - a. Members present: Mike Nealeigh (Chair), Talia Michelle (Sec), and Betsy Daub
 - b. Members absent: Susanna Cooper
 - c. Guests: Jhana Grantham, Myra Maher, Ona Trujillo
2. Introduction of Guests:
3. Agenda was approved with the addition of one item of new business that came to the Commission after the Agenda was submitted and is exempt from the Open Meeting Act notification requirements.
4. Previous Meeting's Minutes (Feb 16, 2023) were approved as submitted with year change on #4.
5. Public Input – none.
6. Old Business
 - a. The lot line request for properties located at 357 and 407 Mooney Blvd by Melvin and Wanona Maestas presented by their daughter, Ona Trujillo, for a lot line adjustment was approved.
 - i. Lot Line Application initially reviewed on 11-17-22
 - ii. Survey dated 3-16-23
 - b. Status of the MOU with Sandoval County Floodplain Administrator
 - i. The Village Trustees approved the corrected Memorandum of Understanding as submitted
 - ii. Floodplain Review and Determination fee of \$25 was also approved by the Village Council
 - iii. Discussion was held regarding modification of forms and procedures, and website changes.
Commission approved process to approve new Flood Plain Determination procedure via email discussion with Diego, the Sandoval County Flood Plain Administrator, and the Village Flood Plain Administrator via the new MOU.
7. New Business
 - a. The request by Myra Maher for a conditional use permit for an Accessory Dwelling Unit for property located at 10 Crestview Lane was approved.
 - b. The request by Myra Maher for Building Permit for property located at 10 Crestview Lane was approved.
 - c. The request for a building permit by Olympia & Fletcher Holliday at 358 Mooney Blvd was approved contingent upon payment of the \$25 flood plain determination, that the height is within the 26' limit and the dark sky ordinance will be followed.
 - d. Notification that the Village has been contacted by a representative of Commnet Wireless regarding a possible application to modify their existing tower located at 17816 Highway 4
8. Ordinance Review – POSTPONED
 - a. Review of Chapter 130 through but no further than 130-28
 - b. Building Height Determination supplement
9. Village Projects/Issues Update

- a. The Municipal office construction at the Leyba Land park perimeter foundation and site work now in process of getting bids.
- b. Status of Jemez River Walk project – No Change. Contract for phase one is in progress – money transfers being worked out, current delay due to verifying that wages meet State requirements.
- c. No Change on Dark Sky work. Mayor will be meeting with light fixture contractor to inventory our needs regarding light replacements for Dark Sky compliance.
- d. The Appeal of Trust Land designation of land within Village limits was remanded back to the BIA court.

10. Meeting adjourned at 20:28