



ROGER SWEET
Mayor

DAVID RYAN
Mayor Pro-Tem

VILLAGE OF JEMEZ SPRINGS
Municipal Office

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BOB WILSON
Trustee
MANOLITO SANCHEZ
Trustee
Monique Alton
Trustee

DRAFT MINUTES FOR THE REGULARLY SCHEDULED VILLAGE COUNCIL
MEETING WEDNESDAY, DECEMBER 20, 2023 AT 6:00 P.M.
IN THE JEMEZ SPRINGS BATH HOUSE

Pre-Meeting: Daniel B. Stevens Public Hearing- Julie Kutz and Nate Arnold DBS & Assoc. gave a brief overview of the wastewater system improvement alternatives which include the rehabilitation of parts of the sanitary sewer collection system and renovation of the existing wastewater treatment plant.

1. Call to Order

The meeting was called to order at 7:06 p.m. Present Mayor Sweet, Mayor Pro-Tem Ryan, Trustees Sanchez, Wilson, and Alton.

Also present were Betsy Daub, Chief Joe Moreno, Rose Fenton, Jerimiah Gorham, Dr. Greg Mertz, and Donna Sanchez.

2. Pledge of Allegiance

Mayor Sweet led the Pledge of Allegiance

3. Approval of Agenda

Mayor Pro-Tem Ryan motioned that item number 8, Executive Session Village Management be moved to number 9, and Mayor's Report be moved to number 8. Trustee Sanchez moved to accept the agenda as amended; Mayor Pro-Tem Ryan seconded the motion. The agenda was approved as amended.

4. Approval of Minutes

a. 10/18/2023 - Trustee Wilson noted a correction in number 9- Executive Session, it should read personnel not personal. Trustee Ryan moved to approve the minutes as amended. Trustee Sanchez seconded. Motion was approved.

b. 10/30/2023- Trustee Sanchez moved to approve the minutes as presented. Mayor Pro-Tem Ryan seconded. The minutes approved.

c. 11/15/2023 - Trustee Wilson requested a correction to number 11, Joint powers agreement with the Water Office, be changed to Trustee Wilson agreed the Village would be notified of any new water hookups by The Jemez Springs Domestic Water Association. Trustee Wilson moved to approve the minutes as amended. Mayor Pro-Tem Ryan seconded. The minutes were approved as amended.

d. 11/30/2023 - Trustee Sanchez requested a correction to number 3 regarding reading the email Rose Fenton sent to the EPA, he stated he read the entire email, not parts. Trustee Wilson noted a correction on number 3e which should be inspecting, not expecting and Trustee Alton requested a correction for h.ii they were making was in the sentence twice. Trustee Wilson moved to approve the minutes as amended. Mayor Pro-Tem Ryan seconded. Minutes were approved as amended.

5. Jim Cox- Finance Advisor

a. Approval for access to Banks (JVCU & BOA) – CO Jim gave several reasons for his request for access to JVCU & BOA. He stated that online access through the bank is more reliable than the book balance, which would allow him to have a more thorough and accurate picture of the cash flow situation, and allow him the ability to monitor custody of cash. It would also eliminate the time consuming process by the Village required at this time to get the information he needs thus allowing him to work more efficiently and accurately. After discussion and questions from the council, it was agreed that access would be granted with follow up in the future to revisit any questions and concerns that were raised. Mayor Sweet stated that the Village would have to check with the bank to find out what is required to initiate the process. Trustee Wilson moved to approve. Trustee Sanchez seconded. The motion was approved. Jim also gave an updated report regarding the issues with the Village finances, steps that have been taken to correct those issues, and the plan for moving forward and getting the Village back on track.

6. MOU and Resolution 2023-010

a. Resolution 2023-010 Approval Budget Adjustment Jim Cox stated that the DFA is requiring the Budget Adjustment in order to be in compliance. Trustee Wilson noted a correction in the title which should be The Village of Jemez Springs, A Resolution Providing for Adjustments in the County's Operating Budget should be in The Village of Jemez Springs, in paragraph 6 of the county should be removed, and the title for Heather Gutierrez should be Interim Clerk. Mayor Pro-Tem Ryan motioned to approve Resolution 2023-010. Trustee Alton seconded. All agreed, motion for the Budget Adjustment was approved.

b. MOU Approval for Fiscal Agent for Project #23-ZH9285

The MOU allows MRCOG to act as fiscal agent for Project #23-ZH9285, a grant for the purchase of a Police vehicle and equipment. Mayor Pro-Tem Ryan asked about payments of the fiscal agent fees, Jim Cox stated that the fees cannot be paid out of the grant funds. Chief Moreno stated he had a plan in place for payment of the fees as noted in his report. Trustee Wilson noted a correction to the title of Heather Gutierrez, it should be Interim Clerk. Trustee Wilson moved to approve the MOU. Trustee Sanchez seconded. The MOU was approved.

7. Reports

- a. Maintenance- submitted
- b. Bath house-submitted
- c. Library- Janet will be working with MRCOG in order to try to get grants to replace the money insurance will not reimburse.
- d. Court- Mayor Pro-Tem Ryan noted a correction in the court report.
- e. Wastewater- Rose stated that the county is not responding to emails, and voicemails regarding the ARPA issue. The state will not reimburse due to the request not being submitted according to their process. She stated she had done all she could and that the council could pursue it if they chose.
- f. Police Chief- Chief Moreno stated he is working on getting the police department in order with certifications and training. They are also waiting on reimbursement from the state for Light among the Ruins.
- g. P&Z Commission-submitted
- h. Volunteer Fire Department- Dr. Mertz stated there was a request for a re- inspection 90 days later following the inspection in January. It will take place on December 21, 2023 with the Fire Marshall to insure any issues were corrected
- i. Lodger's Tax Advisory Board-submitted

8. Mayor's Report

- a. Mayor Sweet- The Mayor gave an update on the church properties. He stated that Mike Nealeigh, approximately 6 officials from the National Park Service in DC, Father Fitzgerald, and himself met to decide how to divide up the various properties. The Park Service decided to hand onto the Director's house for Law enforcement or maintenance personnel. Father Fitzgerald believes the Gold Coast house should go with the chapel, and since the Village has already received the chapel they will receive the Gold Coast House as well. The house that used to be known as the Foundation House will be subdivided and therefore will need a new plat according to Mike Nealeigh The Village will be receiving the buildings and land as a donation from the National Park Service sometime in 2024.
- b. Mayor Pro-Tem Ryan- none
- c. Trustee Wilson- none
- d. Trustee Sanchez- Trustee Sanchez asked if the Brew house was now paying the full amount and bringing receipts. A discussion followed.
- e. Trustee Alton- Trustee Alton asked if Chad had cleared the speed bump debris and did the Forest Service clear the slash pit piles at the Leyba Land. She also requested that the Presbyterian sewer rate status be put on the agenda for January 17, 2024.

9. Executive Session called by Mayor Pro-Tem Ryan- Village Office Management & Duties of Village Employees-

Village Office Management & Duties of Village Employees was discussed.

10. Adjourn

Mayor Pro-Tem Ryan moved that the Regularly Scheduled meeting be adjourned at 9:15 and the Executive Session be called to order. Trustee Sanchez seconded. The Executive Session was adjourned at approximately 10:15 pm.