

VILLAGE OF JEMEZ SPRINGS PLANNING & ZONING

DEVELOPMENT PERMIT

I. Applicant

Name: _____ Phone: _____

Mailing Address: _____

Email Address: _____

1. No site preparation or construction may begin until a permit from the Construction Industries Division (CID) or the Manufactured Home Division (MHD) is issued.
2. The Sandoval County Floodplain Administrator is designated by the Village to conduct the floodplain determination for the Floodplain Development Permit.
3. A site sketch showing location of structures, property lines, and other relevant information is attached. Yes No
4. This form shall be submitted to the Village Office with required fee(s).
5. Applicant hereby gives consent to the Floodplain Administrator and the Zoning Administrator, or his/her representative, to make reasonable on-site inspections which may be required to verify compliance.
6. Applicant certifies that all statements herein and in attachments to this application are, to the best of their knowledge, true and accurate.

Applicant: _____ Date: _____
Signature

II. Proposed Development: *(to be completed by Applicant)*

Property Owner: _____ Phone: _____

Mailing Address: _____

Email Address: _____

Property Address: _____

Parcel Number: ____ - ____ - ____ - ____ - ____ - ____ - ____ - ____ - ____ - ____

County Treasurer/Assessor Account Number: R ____ - ____ - ____ - ____ - ____ - ____

Project Description: _____

Project size: _____ square feet

III. Village Office Processing (to be completed by Village Clerk)

Village Building Permit application fee \$ _____
 Per Square Foot fee (\$.05 x sq. ft.). \$ _____
 Floodplain Development Permit fee \$ _____
Total paid: \$ _____ Ck/CC #: _____

Village Clerk: _____ Date: _____
Signature

IV. Zoning Compliance Checklist (to be completed by Zoning Administrator)

Building Permit (CID) Manufactured Housing Installation Permit (MHD)
Zoning District: RDD VCD NRD
Site drawings attached: Yes No Lot size: _____ acres
Project type: New Construction Renovation Addition Shed Demolition
 Mobile Home Placement Other _____
Distance from structure to nearest lot line: _____ Distance from ground to top of roof: _____
Dark Sky compliant: Yes Applicant statement Building Documents No NA TBD
Zoning Compliance: Approved Denied _____

Zoning Administrator: _____ Date: _____
Signature

V. Floodplain Development Permit: (to be completed by Floodplain Administrator)

Floodplain Determination

1. The proposed development is within a Special Flood Hazard Area Yes No
2. The designated floodplain zone for the proposed development: _____
3. Floodplain management issues relating to subdivision review and zoning actions: _____

4. The project is located in Zone AE and an Elevation Certificate (FEMA Form 81-31) must be completed by a Registered Professional Engineer, Architect, or Land Surveyor and attached to this permit. Yes No

Base Flood Elevation _____ Finished Floor Elevation _____ Lowest Adjacent Grade _____
Floodplain Development Permit: Approved Denied _____
Floodplain Administrator _____ Date _____
Signature